

TILES PARTNERS

**Florida Department of Education/Bureau of
Exceptional Education & Student Services**
(850) 245-0505 • www.fldoe.org

**Florida Department of Education/
Division of Vocational Rehabilitation**
(800) 451-4327 • www.rehabworks.org

The Transition Center
(352) 392-0107 • www.thetransitioncenter.org

Disabilities Relations Group (DRG)
(727) 523-1000 • www.drglobal.com

Redlands Christian Migrant Association (RCMA)
(941) 658-3560 • www.rcma.org

WorkNet Pinellas
(727) 507-4300 • www.worknetpinellas.org

The ABLE TRUST
(888) 838-ABLE (2253) • www.abletrust.org

Professional Development Partnership
(727) 873-4853 • www.stpt.usf.edu

**Caring and Sharing Center
for Independent Living (CASCIL)**
(727) 577-0065 • www.cascil.org

**Advocacy Center for Persons
with Disabilities, Inc.**
(813) 233-2920 • www.advocacycenter.org

Florida Independent Living Council, Inc. (FILC)
(877) 822-1993 • www.flailc.org

**Florida Alliance for Assistive Services
and Technology (FAAST)**
(850) 487-3278 • www.faaast.org

VSA Arts of Florida
(813) 975-6972 • www.vsafl.org

**Florida Coalition for the Education of Individuals
with Developmental Disabilities**
(561) 912-1231

disAbility Solutions for Independent Living, Inc.
(386) 671-1960

**Collier County Office
of Exceptional Student Services**
(239) 377-0130

<http://www.collier.k12.fl.us/Candl/ese/index/asp>



2735 Whitney Road
Clearwater, FL 33760

DEVELOPING AN INDIVIDUAL PLAN FOR EMPLOYMENT (IPE)

TIP SHEET



TRANSITION, INDEPENDENT LIVING, EMPLOYMENT & SUPPORT



A Project of
**Family Network
on Disabilities of Florida, Inc.**

2735 Whitney Road • Clearwater, FL 33760
(800) 825-5736 • (727) 523-1130 • Fax (727) 523-8687
Email: tiles@fndfl.org • www.fndfl.org

An Individual Plan for Employment (IPE) provides the guidance for activating Vocational Rehabilitation services. The purpose of Vocational Rehabilitation services is to help an individual with a disability to get, maintain, retain, or regain employment. Without a clearly developed and detailed IPE, Vocational Rehabilitation is unable to properly assist with making the plan become a reality.

Choose a Specific Employment Outcome

Identify an employment goal based on the individual's unique strengths, concerns, abilities, and interests.

Plan For Services to Be Provided in the Most Integrated Setting

Working in the community dramatically increases the opportunities to be included in and connect to the community. Explore what types of supports are necessary to make it work.

Establish a Timeline

Identify when services will start and when each goal is expected to be met.

Identify Specific Entities That Will Provide the VR Services

After determining who will be providing each service, have further discussion on what it will take to make it happen.

Determine How Progress Will Be Evaluated

Discuss and agree on how progress will be measured and how everyone involved will know that progress has occurred.

Determine the Responsibilities of VR, the Individual, and the Agency Providing the Services

Establish a clear written understanding of who is responsible for what, and how communication will be maintained between all involved parties.

Determine If Supported Employment Will Be Needed

Supported employment can make a dramatic difference for individuals with significant disabilities to be successfully employed in more integrated settings.

Determine If Any Post-Employment Services Will Be Needed

Discuss what types of follow-up supports will be needed in order for an individual to maintain and advance in their career path.



Additional Resources

(Referenced resources are available in alternate formats upon request)

Florida Department of Education - Division of Vocational Rehabilitation

Assists individuals with disabilities to pursue meaningful careers commensurate with their abilities.

2002 Old Saint Augustine Road, Building A
Tallahassee, FL 32301

Phone: 866-515-3692

Website: <http://www.rehabworks.org>

Office of Disability Employment Policy

U.S. Department of Labor

Frances Perkins Building,
200 Constitution Avenue NW
Washington, DC, 20210

Phone: 202-693-7880

TTY: 202-693-7881

Supported Employment Info:

<http://www.dol.gov/odep/archives/fact/supportd.htm>

State Vocational Rehabilitation Agencies and Their Obligation To Maximize Employment

Published by the National Assistive Technology Advocacy Project

Publication available for download:

<http://www.nls.org/vrbooklt.htm>